

SECRET

18 MAY 1970

MEMORANDUM FOR: Staff Operations Panel Members

SUBJECT : Evaluation of Support Officers GS-11 through
GS-14/15

1. At our last meeting, 7 May 1970, [REDACTED] mentioned the possibility of using the Office of Communications' method of evaluating communicators for promotion as a starting point for developing a Staff Operations Panel evaluation guide.

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2. Attached are copies of a Senior Support Officer Evaluation Elements Listing, a Competitive Evaluation Guide, and a Rating Sheet.

3. Please review, consider, and be prepared to discuss at our meeting on 21 May 1970.

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[REDACTED]
Executive Secretary
Staff Operations Panel

Atts

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